

# Study Program Guide

## According to the Bologna Pathway

(Accredited based on a twinning agreement with the University of Karbala – College of Administration and Economics / Department of Business Administration)

University Name: Warith Al-Anbiya University

College/Institute: College of Management and Economics

Academic Department: Department of Business Administration

Academic system: Bologna Pathway for the first stage

### MODULE DESCRIPTION FORM

#### Sample course description

Module Information			
Course Information			
Module Title	<b>English</b>		Module Delivery
Module Type	Supplement		<b>Theory Lecture Practical Seminar</b>
Module Code	<b>UOK102</b>		
ECTS Credits	<b>2</b>		
SWL (hr/sem)	<b>50</b>		
Module Level	UGx11 1	Semester of Delivery	
Administering Department	Department of Business Administration	College	College of Administration and Economics
Module Leader	Eng. Mayada Aziz Obeid	e-mail	
Module Leader's Acad. Title		Module Leader's Qualification	
Module Tutor		e-mail	
Peer Reviewer Name		e-mail	
Scientific Committee Approval Date		Version Number	

Relation with other Modules			
Relationship with other subjects			
Prerequisite module	None	Semester	
Co-requisites module	None	Semester	

Student Workload (SWL)			
The student's academic load is calculated for 15 weeks			
Structured SWL (h/sem)		Structured SWL (h/w)	
Student's regular academic load during the semester	33	Regular Academic Load of the Student Weekly	2
Unstructured SWL (h/sem)		Unstructured SWL (h/w)	
Student's irregular academic load during	17	Student's irregular academic load per week	2

class			
Total SWL (h/sem) The student's total academic load during the semester	50		

Module Evaluation Assessment of the course					
As		Time/Number	Weight (Marks)	Week Due	Relevant Learning Outcome
Formative assessment	Quizzes	2	10% (10)	6 and 9	LO #1, #2 and #10, #11
	Assignments	2	10% (10)	2 and 12	LO #3, #4 and #6, #7
	Discussion	1	10% (10)	Continuous	All
	Report	1	10% (10)	13	LO #5, #8 and #10
Summative assessment	Midterm Exam	2hr	10% (10)	8	LO #1 - #7
	Final Exam	3hr	50% (50)	16	All
Total assessment			100% (100 Marks)		

Delivery Plan (Weekly Syllabus) Theoretical Weekly Curriculum				
Week		Material Covered		
	Week 1	Hello!		
	Week 2	Your world		
	Week 3	All about you		
	Week 4	Family and friends		
	Week 5	The way I live		
	Week 6	Every day		
	Week 7	My favourites		
	Week 8	Exam		
	Week 9	Times past		
	Week 10	We had a great time!		
	Week 11	I can do that!		
	Week 12	Please and thank you		
	Week 13	Here and now		
	Week 14	It is time to go!		
	Week 15	Exam		
	Week 16	Preparatory week before the final Exam		
Learning and Teaching Resources Learning and Teaching Resources				
	Text		Available in the Library?	
Required Texts	New Headway Plus/ Beginner		No	
Recommended Texts	Activity book		No	
Websites				
Grading Scheme Grading Chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group	A - Excellent	privilege	90 - 100	Outstanding Performance

<b>(50 - 100)</b>	<b>B - Very Good</b>	<b>Very good</b>	80 - 89	Above average with some errors
	<b>C – Good</b>	<b>Good</b>	70 - 79	Sound work with notable errors
	<b>D - Satisfactory</b>	<b>medium</b>	60 - 69	Fair but with major shortcomings
	<b>E - Sufficient</b>	<b>Acceptable</b>	50 - 59	Work meets minimum criteria
<b>Fail Group (0 – 49)</b>	<b>FX – Fail</b>	<b>Deposit (in processing)</b>	(45-49)	More work required but credit awarded
	<b>F – Fail</b>	<b>Failure</b>	(0-44)	Considerable amount of work required
<b>Note:</b> Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				