

# Study Program Guide

## According to the Bologna Pathway

(Accredited based on a twinning agreement with the University of Karbala – College of Administration and Economics / Department of Business Administration)

University Name: Warith Al-Anbiya University

College/Institute: College of Management and Economics

Academic Department: Department of Business Administration

Academic system: Bologna Pathway for the first stage

### MODULE DESCRIPTION FORM

#### Sample course description

Module Information						
Course Information						
Module Title	Principles of Accounting			Module Delivery		
Module Type	Basic			<input checked="" type="checkbox"/> Theory <input checked="" type="checkbox"/> Lecture <input type="checkbox"/> Lab <input checked="" type="checkbox"/> Tutorial <input checked="" type="checkbox"/> Practical <input type="checkbox"/> Seminar		
Module Code	BMA109					
ECTS Credits	6					
SWL (hr/sem)	150					
Module Level	UGI 1		Semester of Delivery			
Administering Department		Business Administration		College	College of Management and Economy	
Module Leader	Eng. Ayat Mohamed Najm			e-mail		
Module Leader's Acad. Title				Module Leader's Qualification		
Module Tutor				e-mail		
Peer Reviewer Name				e-mail		
Scientific Committee Approval Date				Version Number		

Relation with other Modules			
Relationship with other subjects			
Prerequisite module	None		Semester
Co-requisites module	None		Semester

Module Aims, Learning Outcomes and Indicative Contents	
Course Objectives, Learning Outcomes, and Instructional Contents	
Module Objectives Course Objectives	
Module Learning Outcomes	<ol style="list-style-type: none"> <li>1. Comprehensive understanding of the course concept</li> <li>2. Explains to the student the characteristics of the course.</li> <li>3. Explain the course content to the student.</li> <li>4. Explain to the student theories related to the course.</li> <li>5. The student is provided with the policies followed in the course.</li> </ol>
Learning Outcomes for the Course	

	6. The student is given examples of other people's experiences. 7. Analyzes the causes of these problems 8. Comparing Experiments 9. Communication and Communication Skills
<b>Indicative Contents</b> <b>How-to Contents</b>	

<b>Learning and Teaching Strategies</b>	
<b>Learning and Teaching Strategies</b>	
<b>Strategies</b>	

<b>Student Workload (SWL)</b>			
<b>The student's academic load is calculated for 15 weeks</b>			
<b>Structured SWL (h/sem)</b> <b>Student's regular academic load during the semester</b>	63	<b>Structured SWL (h/w)</b> <b>Regular Academic Load of the Student Weekly</b>	3
<b>Unstructured SWL (h/sem)</b> <b>Student's irregular academic load during class</b>	87	<b>Unstructured SWL (h/w)</b> <b>Student's irregular academic load per week</b>	6
<b>Total SWL (h/sem)</b> <b>The student's total academic load during the semester</b>	150		

<b>Module Evaluation</b>					
<b>Assessment of the course</b>					
		<b>Time/Number</b>	<b>Weight (Marks)</b>	<b>Week Due</b>	<b>Relevant Learning Outcome</b>
<b>Formative assessment</b>	<b>Quizzes</b>	2	10% (10)	6 and 10	1, 2,3,4 and 5
	<b>Assignments</b>	2	10% (10)	3 and 15	1,2,3,4 and 5
	<b>Discussions</b>	5	10% (10)	continuous	All
	<b>Report</b>	2	10% (10)	4,11	All
<b>Summative assessment</b>	<b>Midterm Exam</b>	2hr	10% (10)	13	All
	<b>Final Exam</b>	3hr	50% (50)	16	All
<b>Total assessment</b>			100% (100 Marks)		

<b>Delivery Plan (Weekly Syllabus)</b>	
<b>Theoretical Weekly Curriculum</b>	
<b>Week</b>	<b>Material Covered</b>
<b>Week 1</b>	<b>Income Statement</b>
<b>Week 2</b>	<b>Income Statement</b>
<b>Week 3</b>	<b>Accounting Errors</b>
<b>Week 4</b>	<b>Accounting Errors</b>
<b>Week 5</b>	<b>Personal Draws</b>
<b>Week 6</b>	<b>Revenue and capital expenditures</b>
<b>Week 7</b>	<b>Accounting for goods (inventory)</b>
<b>Week 8</b>	<b>Accounting for goods (inventory)</b>
<b>Week 9</b>	<b>Periodic and Continuous Inventory System</b>
<b>Week 10</b>	<b>Loans</b>
<b>Week 11</b>	<b>Loans</b>
<b>Week 12</b>	<b>Rebate</b>
<b>Week 13</b>	<b>Exam</b>
<b>Week 14</b>	<b>Commercial Discount</b>
<b>Week 15</b>	<b>Cash Discount</b>

Week

Delivery Plan (Weekly Lab. Syllabus) Weekly Laboratory Curriculum	
	Material Covered
Week 1	
Week 2	
Week 3	
Week 4	
Week 5	
Week 6	
Week 7	

Learning and Teaching Resources Learning and Teaching Resources		
	Text	Available in the Library?
Required Texts	Fundamentals of Accounting Knowledge / Talal Al-Jajawi	Yes
Recommended Texts		No
Websites		

Grading Scheme Grading Chart				
Group	Grade	Appreciation	Marks %	Definition
Success Group (50 - 100)	A - Excellent	privilege	90 - 100	Outstanding Performance
	B - Very Good	Very good	80 - 89	Above average with some errors
	C - Good	Good	70 - 79	Sound work with notable errors
	D - Satisfactory	medium	60 - 69	Fair but with major shortcomings
	E - Sufficient	Acceptable	50 - 59	Work meets minimum criteria
Fail Group (0 – 49)	FX – Fail	Deposit (in processing)	(45-49)	More work required but credit awarded
	F – Fail	Failure	(0-44)	Considerable amount of work required
Note: Marks Decimal places above or below 0.5 will be rounded to the higher or lower full mark (for example a mark of 54.5 will be rounded to 55, whereas a mark of 54.4 will be rounded to 54. The University has a policy NOT to condone "near-pass fails" so the only adjustment to marks awarded by the original marker(s) will be the automatic rounding outlined above.				